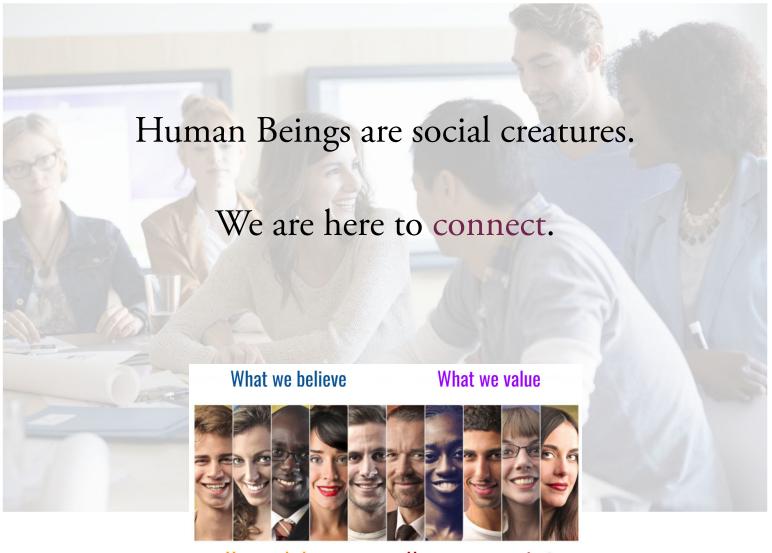
Dealing with Difficult People





Attitudes and Perspectives

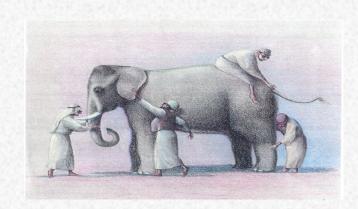




How we communicate



Attitudes and Perspectives





"Humans have a tendency to claim absolute truth based on their limited, subjective experience as they ignore other people's limited, subjective experiences which may be equally true."

C.R. Snyder and Carol E. Ford Coping with Negative Life Events



The 7 Kinds of Difficult People

Which ones bother you the most?

- 1. Rulers
- 2. Blamers
- 3. Whiners
- 4. Entertainers
- 5. People Who Gossip
- 6. Manipulators
- 7. Indecisive

Which ones do you identify with the most?

- 1. Rulers
- 2. Blamers
- 3. Whiners
- 4. Entertainers
- 5. People Who Gossip
- 6. Manipulators
- 7. Indecisive



Attitudes and Perspectives



There are different ways to look at every situation.

When you generalize or stereotype you miss a good percentage of the person.

Honoring other people's complexity and individuality will help us in our relationships.

Honoring our own complexity and individuality will help us in our relationships.



Separate the Person From the Issue

In every communication situation, there are two elements present: The relationship you have with the person, and the issue you are discussing.





Listening Skills

Determine what is the motivation or purpose.

Focus on the solution instead of the problem.



Active Listening

Recognize the negative purposes of communication:

Escalation • Personal attack • Sob story • Anger • Meanness

Guilt trip • Power of anonymity • Blaming • Extreme

Listen with empathy.

Encourage the other person to talk.

Pay attention to what the person is saying.

Paraphrase the facts for clarity.

Paraphrase feelings and restate.



Non-Verbal Reinforcement

Head Nod

Eye Contact

Posture

Facial Expression

Gestures

Proximity

Touch





Dialogue vs. Debate

Aim for dialogue, not debate.

Resist the urge to attack. Change the conversation from inside the conflict.



Differentiate between acknowledgment and agreement.



Stay Open and Focused

Stay focused on the informational aspects, what you have seen, and what you would like to achieve.



Develop curiosity in difficult situations.

Assume useful dialogue is possible, even when it seems unlikely.

Figure out what is happening, not whose fault it is.

If you are making things worse, STOP.



Be Clear and Move Forward

Acknowledge conflict. Talk to the right people about the real problem.



Be explicit when they change.

Expect and plan for future conflict.





Wrap-Up



















